

## **RWD #4 – Franklin County Board Meeting Minutes November 12th, 2025**

Chairman, David Reeves called the meeting to order on November 12th, 2025, at 7:00 p.m. at 1506 Old Highway 50, Williamsburg, KS. Board members are present: Buddy Griffin, Mitch Roecker, Blake Jorgensen, David Reeves, and Bob Ramshaw. Employees present: Phil DePriest, Ellie Roecker, Dan Mathias.

**Proof of Meeting:** Bills, Website, Facebook

**Minutes:** Blake Jorgensen moved, and Bob Ramshaw seconded the motion to approve the minutes from October 8<sup>th</sup> meeting. Motion passed 5/0.

Blake Jorgensen Moved, and Bob Ramshaw seconded the motion to approve the minutes from the study Session held on November 6<sup>th</sup> Motion passed 5/0.

**Interested Parties:** None

**Communications:** 1.) Buddy Griffin made a motion to pay Hettinger Excavating \$88,000.00 for their 7<sup>th</sup> and final payment, Bob Ramshaw seconded the motion, motion carried with a 5/0 vote. 2.) Buddy Griffin made a motion to add the \$1 million umbrella policy to our insurance policy. Blake Jorgensen seconded the motion; motion carried with a 5/0 vote. 3.) Buddy Griffin made the motion to buy a ladder guard from Cunningham for \$2,800 installed at Chippewa Tower, Mitch Roecker seconded the motion, motion carried with a 5/0 vote. 4.) We went over the service report for Milliken Tower, going to possibly redo the inside and the outside in the spring.

**Old Business:** 1.) Renewal of Sensus Lease 2.) Line Extension on Rock Creek 3.) Audit Scheduling

**New Business:** 1.) KDHE Final Inspection Report 2.) Notice of Acceptability of work 3.) Contractors Affidavit 4.) Release of final estimate by surety 5.) Milliken Tower Service Report

**Operator Report:** 1) Ottawa Booster pumped 5.5 M in October and the well pumped 373 K in October. 2.) Friday the well will be remotely full-time our new chemical is getting in the warehouse on Thursday, and they are supposed to have it delivered on Friday. 3.) We got 1 new meter installed on Labette Rd. 4.) all the old valves are out from the line upgrade 4.) it has been 2 years since we have updated the mapping we have about 8 to 10 new miles to add and numerous changes to make, once we have that one we will get a new map for the wall in the office. 5.) The water from Yonke's water filter he was concerned about last month is a manganese problem, the house filter is doing its job to trap it so it doesn't get into the house. There is nothing further we can do unless there is a treatment plant built. 6.) asked about getting a new ladder at Chippewa Tower, the one we have up there currently it was a temporary one. A new one would be OSHA approved Phil called Cunningham about prices, they can have a new one and installed for \$2,800. 7.) Been mowing with the tractor on right of ways where the water lines are, been up by I-35, Eisenhower, and Rock Creek Rd. 8.) Dan has been turning valves, & flushing. 9.) Dan and Phil went to a training class in Baldwin it went well, Dan is also going to another class in December.

**Office Manager Report:** 1) We had 88 delinquent accounts for the month of October and billed out \$719.40 in late fees. 2.) Sent out annual lead and copper notifications for KDHE 3.) Annual Audit is November 18<sup>th</sup> and 19<sup>th</sup>, have been sending them stuff beforehand. 4.) We received construction observation report from BG and a flash drive with project records and pictures, I put it in an envelope and put it in the safe. 5.) I transferred money from the Checking account to the Money Market today like we talked about in September's meeting.

**Transfer BUC's:**      #0841 Enderle to Armintrout  
                                 #0807 Davis to Johnson  
                                 #0746 Reeves to Lightle

Buddy Griffin made a motion to approve the transfer of the meters, Bob Ramshaw seconded the motion, motion carried. With a 5/0 vote.

**New BUC's:**              #0939 August & Sarah Stueve

Bob Ramshaw made a motion to approve the purchase of the new meter, Mitch Roecker seconded the motion, motion carried. With a 5/0 vote.

**Forfeited Meters:**      None.

**Bills:** The following bills were presented to the Board for payment: Bob Ramshaw moved, and Mitch Roecker seconded the motion to pay the bills. Motion passed with a 5/0 vote.

Electric Bills	2,237.15
Ks Sales Tax	252.22
Blue Cross & Blue Shield	2,893.84
Verizon	220.64
Payroll	9,593.24
Kansas One Call	39.90
Board Compensation	1,000.00
Hawkins Inc.	244.45
Rafter JK Services LLC	3,935.00
Home Base	187.45
Core & Main	6,723.00
Hettinger Excavation LLC	88,000.00
Haynes Equipment	758.47
Elliot Insurance Group	1,783.00

The next Study Sessions will be on December 4<sup>th</sup>, 2025.

The next Regular Board Meeting will be on December 10<sup>th</sup>, 2025.

With no further discussion, Buddy Griffin moved, and Bob Ramshaw seconded the motion to adjourn. Motion passed 5/0. The meeting was adjourned at 8:20 p.m.



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Secretary 12/10/2025