

RWD #4 – Franklin County Board Meeting Minutes November 12th, 2025

Chairman, David Reeves called the meeting to order on November 12th, 2025, at 7:00 p.m. at 1506 Old Highway 50, Williamsburg, KS. Board members are present: Buddy Griffin, Mitch Roecker, Blake Jorgensen, David Reeves, and Bob Ramshaw. Employees present: Phil DePriest, Ellie Roecker, Dan Mathias.

Proof of Meeting: Bills, Website, Facebook

Minutes: Blake Jorgensen moved, and Bob Ramshaw seconded the motion to approve the minutes from October 8th meeting. Motion passed 5/0.

Blake Jorgensen Moved, and Bob Ramshaw seconded the motion to approve the minutes from the study Session held on November 6th Motion passed 5/0.

Interested Parties: None

Communications: 1.) Buddy Griffin made a motion to pay Hettinger Excavating \$88,000.00 for their 7th and final payment, Bob Ramshaw seconded the motion, motion carried with a 5/0 vote. 2.) Buddy Griffin made a motion to add the \$1 million umbrella policy to our insurance policy. Blake Jorgensen seconded the motion; motion carried with a 5/0 vote. 3.) Buddy Griffin made the motion to buy a ladder guard from Cunningham for \$2,800 installed at Chippewa Tower, Mitch Roecker seconded the motion, motion carried with a 5/0 vote. 4.) We went over the service report for Milliken Tower, going to possibly redo the inside and the outside in the spring.

Old Business: 1.) Renewal of Sensus Lease 2.) Line Extension on Rock Creek 3.) Audit Scheduling

New Business: 1.) KDHE Final Inspection Report 2.) Notice of Acceptability of work 3.) Contractors Affidavit 4.) Release of final estimate by surety 5.) Milliken Tower Service Report

Operator Report: 1) Ottawa Booster pumped 5.5 M in October and the well pumped 373 K in October. 2.) Friday the well will be remotely full-time our new chemical is getting in the warehouse on Thursday, and they are supposed to have it delivered on Friday. 3.) We got 1 new meter installed on Labette Rd. 4.) all the old valves are out from the line upgrade 4.) it has been 2 years since we have updated the mapping we have about 8 to 10 new miles to add and numerous changes to make, once we have that one we will get a new map for the wall in the office. 5.) The water from Yonke's water filter he was concerned about last month is a manganese problem, the house filter is doing its job to trap it so it doesn't get into the house. There is nothing further we can do unless there is a treatment plant built. 6.) asked about getting a new ladder at Chippewa Tower, the one we have up there currently it was a temporary one. A new one would be OSHA approved Phil called Cunningham about prices, they can have a new one and installed for \$2,800. 7.) Been mowing with the tractor on right of ways where the water lines are, been up by I-35, Eisenhower, and Rock Creek Rd. 8.) Dan has been turning valves, & flushing. 9.) Dan and Phil went to a training class in Baldwin it went well, Dan is also going to another class in December.

Office Manager Report: 1) We had 88 delinquent accounts for the month of October and billed out \$719.40 in late fees. 2.) Sent out annual lead and copper notifications for KDHE 3.) Annual Audit is November 18th and 19th, have been sending them stuff beforehand. 4.) We received construction observation report from BG and a flash drive with project records and pictures, I put it in an envelope and put it in the safe. 5.) I transferred money from the Checking account to the Money Market today like we talked about in September's meeting.

Transfer BUC's: #0841 Enderle to Armintrot
#0807 Davis to Johnson
#0746 Reeves to Lightle

Buddy Griffin made a motion to approve the transfer of the meters, Bob Ramshaw seconded the motion, motion carried. With a 5/0 vote.

New BUC's: #0939 August & Sarah Stueve

Bob Ramshaw made a motion to approve the purchase of the new meter, Mitch Roecker seconded the motion, motion carried. With a 5/0 vote.

Forfeited Meters: None.

Bills: The following bills were presented to the Board for payment: Bob Ramshaw moved, and Mitch Roecker seconded the motion to pay the bills. Motion passed with a 5/0 vote.

Electric Bills	2,237.15
Ks Sales Tax	252.22
Blue Cross & Blue Shield	2,893.84
Verizon	220.64
Payroll	9,593.24
Kansas One Call	39.90
Board Compensation	1,000.00
Hawkins Inc.	244.45
Rafter JK Services LLC	3,935.00
Home Base	187.45
Core & Main	6,723.00
Hettinger Excavation LLC	88,000.00
Haynes Equipment	758.47
Elliot Insurance Group	1,783.00

The next Study Sessions will be on December 4th. 2025.

The next Regular Board Meeting will be on December 10th, 2025.

With no further discussion, Buddy Griffin moved, and Bob Ramshaw seconded the motion to adjourn. Motion passed 5/0. The meeting was adjourned at 8:20 p.m.



Secretary 12/10/2025