

## **RWD #4 – Franklin County Board Meeting Minutes September 10th, 2025**

Chairman, David Reeves called the meeting to order on September 10th, 2025, at 7:00 p.m. at 1506 Old Highway 50, Williamsburg, KS. Board members present: Buddy Griffin, Mitch Roecker, Blake Jorgensen, David Reeves, and Bob Ramshaw. Employees present: Phil DePriest, Ellie Roecker, Dan Mathias. Patrons Jacob Guyett & Logan Horne, Rose Mary Saunders

**Proof of Meeting:** Bills, Website, Facebook

**Minutes:** Bob Ramshaw moved, and Mitch Roecker seconded the motion to approve the minutes from regular meeting held on August 13<sup>th</sup>, 2025. Motion passed with a 5/0 vote. Bob Ramshaw moved, and Mitch Roecker seconded the motion to approve the minutes from Study Session held on September 4<sup>th</sup>, 2025, Motion passed with a 5/0 vote.

**Interested Parties:** 1.) Rose Mary Saunders 2.) Logan Horne

**Communications:** 1.) Buddy Griffin made a motion to pay Hettinger Excavating \$81,616.50 when we get the sixth payment from KDHE for the line project Blake Jorgensen seconded the motion, motion carried with a 5/0 vote. 2.) Blake Jorgensen made a motion to pay BG final Invoice \$3,727.50 Buddy Griffin seconded the motion; motion carried with a 5/0 vote. 3.) Blake Jorgensen made a motion on Final Change Order #2 contract price was \$1,752,575.00 current price after the Change Order #2 is \$1,701,050.00 net change by change orders 1 & 2 is -\$62,080.00. The total contract amount for the line upgrade is \$1,701,050.00. Mitch Roecker seconded the motion, and the motion passed with a 5/0 vote. 4.) Bob Ramshaw made a motion to charge Hettinger Excavation \$1,000 a day for being late for the Substantial Completion, Substantial completion was set for August 11<sup>th</sup>, and August 13<sup>th</sup> was the day Substantial Completion was done. \$2,000 for both days. Buddy Griffin seconded the motion, motion carried with a 5/0 vote. 5.) Logan Horne came to talk about the new line extension, Ellie failed to mention we needed 70% payment upfront for the line extension, and the remainder 30% is due net 30 days after line extensions are completed. From now on we are going to have a form for patrons to sign after we get estimates from our contractor stating the prices & percentages and when they are due. 6.) Patron asked about a meter on Labette Rd going into his property, said he would pay for the line extension for it, the board decided to keep the meter close to Labette Rd. That way in the future it's easier to find & maintain on the districts end. 7.) Blake Jorgensen made a motion to approve revenue bonds, series B, 2020 check #9980 in the amount of \$108,950.00 Bob Ramshaw seconded the motion, motion carried with a 5/0 vote. 8.) Blake Jorgensen made a motion to upgrade our workers comp policy to \$1 million through EMC Insurance, currently the workers comp is at a \$500,000 policy, & add a \$ 1 million umbrella policy. Buddy Griffin seconded the motion; motion carried with a 5/0 vote.

**Old Business:** 1.) Approve Pay App #5 2.) Truck Insurance Bill 3.) City of Ottawa Contract 4.) EMC Insurance Updates 5.) QuickBooks Desktop & Payroll 6.) EMC Insurance Audit Statement 7.) Hawkins Service Report 8.) Cyber Security Quotes

**New Business:** 1.) Pay App #6 2.) Certificate of Substantial Completion 3.) Increased deductibles for trucks 4.) Progress Meeting #5 Meeting Minutes 5.) Punch List Items for Line Project 6.) Estimate for Dan's truck 7.) City of Williamsburg Meter Request 8.) Meter on Labette

**Operator Report:** 1) Ottawa Booster pumped 5.6 M in August and the well pumped 692 K in August. 2.) We had one leak this month in Homewood on Idaho Rd, we put a collar clamp on it. 3.) We replaced a setter at



Hatfields house they didn't have as good as pressure since the new line upgrade got put in. 4.) Chippewa Tower is back online as of 9/9/25, the whole inside and outside is redone and looks great. 5.) Cunningham is getting Milliken serviced on Monday September 15<sup>th</sup> we are going to set the levels low and drain it completely Sunday night. 6.) We put the one test station in we bought; it works great. Buddy Griffin made a motion to buy 2 a month until we have all 10 we need. Mitch Roecker seconded the motion, motion carried with a 5/0 vote. 7.) We need to remove salvageable valves that are now abandoned since the new line upgrade is now up and running. 8.) City of Ottawa still has their burn going, we are continuing to flush daily. 9.) Phil is going to call Hawkins and ask the chemist if it will affect the new chemical if we don't have the well running on the weekends, we are also going to get quotes to add the 4<sup>th</sup> injector on an auto pump so we can control it from the computer/phone. 10.) Blake Jorgensen made a motion to get Dan's truck fixed and get a full replacement bumper instead of the stock one. Mitch Roecker seconded the motion. Motion carried with a 5/0 vote.

**Office Manager Report:** 1) We had 75 delinquent accounts for the month of August and billed out \$779.26 in late fees. 2.) Kwikom is merging with Gateway Fiber new account is set up with them, nothing on bills is going to change. 3.) We are getting a Loan Amendment for the line upgrade after change orders are made. 4.) Ellie called the bank they do not do a sweep for accounts; Blake Jorgensen made a motion to have Ellie move money into checking and the Money Market account so we can get more interest on the Money Market, we are going to keep \$50,000 in the checking account for monthly bills. We will start this after Hettinger's and BG's invoices are done with payment. Bob Ramshaw seconded the motion; motion carried with a 5/0 vote.

**Transfer BUC's:**      #0561 Nay to Medlen/Morrow  
                              #0460 Wright to Schweiger  
                              #0483 Elbertai to Garner  
                              #0696 Rocha to Fritts  
                              #0672 Barth-Shaum to Reese

Buddy Griffin made a motion to approve the transfer of the meters, Blake Jorgensen seconded the motion, motion carried. With a 5/0 vote.

**New BUC's:**            #0940 Logan & Shelbea Horne  
                              #0941 Bob & Jane Ramshaw

Buddy Griffin made a motion to approve the purchase of the new meter's Blake Jorgensen seconded the motion, motion carried. With a 5/0 vote.

**Forfeited Meters:**    #0021 Richard Hale

Buddy Griffin made a motion to approve the forfeit of the meter, Blake Jorgensen seconded the motion, motion carried. With a 5/0 vote.

**Bills:** The following bills were presented to the Board for payment: Buddy Griffin moved, and Bob Ramshaw seconded the motion to pay the bills. Motion passed with a 5/0 vote.

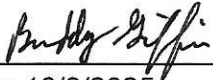
Electric Bills	3,854.72
Ks Sales Tax	301.25
Blue Cross & Blue Shield	2,893.84
Verizon	219.88
Payroll	9,171.84
Kansas One Call	51.87

Board Compensation	1,800.00
D & S Sanitation	250.00
Rafter JK Services LLC	7,000.00
BG Consultants	3,727.50
Hettinger Excavation LLC	294,573.62
FP Mailing Solutions	932.96
Wright Services LLC	480.00
Elliot Insurance Group	39.00
Pitney Bowes	182.58
Stumbo Hanson LLP	180.60
Adamson Bros Heating & Cooling	108.00
Cunningham Sandblasting	73,825.00

The Next Study Session will be held on October 2<sup>nd</sup> 2025

The next Regular Board Meeting will be on October 8<sup>th</sup>, 2025.

With no further discussion, Buddy Griffin moved, and Bob Ramshaw seconded the motion to adjourn. Motion passed 5/0. The meeting was adjourned at 8:45 p.m.




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Secretary 10/8/2025