

# RWD #4 – Franklin County Board Meeting Minutes October 8th, 2025

Chairman, David Reeves called the meeting to order on October 8th, 2025, at 7:00 p.m. at 1506 Old Highway 50, Williamsburg, KS. Board members are present: Buddy Griffin, Mitch Roecker, Blake Jorgensen, David Reeves, and Bob Ramshaw. Employees present: Phil DePriest, Ellie Roecker, Dan Mathias. Patrons Jacob Guyett, Brian Foster from BG Consultants, Rose Mary Saunders from Rascon Financial, Robert Yonke, August Stueve & Logan & Shelbea Horne.

## Proof of Meeting: Bills, Website, Facebook

**Minutes:** Blake Jorgensen moved, and Bob Ramshaw seconded the motion to approve the Study Session minutes from October 2<sup>nd</sup>. Motion passed 5/0. Blake Jorgensen Moved, and Bob Ramshaw seconded the motion to approve regular meeting held on September 10<sup>th</sup>, motion passed 5/0.

**Interested Parties:** 1.) Brian Foster 2.) Rose Mary Saunders 3.) Robert Yonke 4.) August Stueve 5.) Logan & Shelbea Horne.

**Communications:** 1.) Brian Foster from BG Consultants came to the meeting. He drove the project and said everything looked good, seeding was done and reminded everyone of the warranty if anything comes up within 1 year after the substantial completion, they are bonded to come back and fix anything that comes up. He recommended approving the final payment to Hettinger Excavating. The board has decided to take the extra \$2,000 for liquidated damages for being 2 days late on the project. Buddy Griffin made a motion to pay Hettinger Excavating \$88,000 when we get the 7<sup>th</sup> and final payment from KDHE for the line project Mitch Roecker seconded the motion, motion carried with a 5/0 vote. David Reeves signed final completion for the line project. 2.) Rose Mary Saunders from Rascon Financial Group came and brought final documents to get signed Bob Ramshaw made a motion to pay Rascon Financial Group 2nd and final check for the amount of \$5,386.74 for administration of the line project Mitch Roecker seconded the motion, motion carried with a 5/0 vote. She also bought the construction certificate, it tells KDHE that we have completed the project. She will submit that with the final request for funds. Rose Mary calculates the loan should be reduced by \$100,746.07. By December meeting we should have the new loan amendment & the new amortization schedule. 3.) Robert Yonke came in concerned with his water in his whole house filter that came through over a month ago, it was the first time we have heard about this problem Phil said he would come over the next day and see what it could be. It was around the time Chippewa tower was getting sand blasted, painted, & sanitized. 4.) August Stueve came to the meeting about a possible line extension on Rock Creek Rd. he got an estimate earlier and wanted a more itemized estimate before they went ahead with it. He now has a flag marking where he wants the meter set, Jacob said he would go over and re-measure it & get a new estimate to them. The district said we would take care of the seeding and pay for it since they were spending so much on the line extension. 5.) Logan & Shelbea Horne came to the meeting to ask about final payment since the project is done now, it ended up costing \$6,500 more than the original estimate. Ellie didn't know how it was going to be split up with Ramshaw's and the Hornes. Ramshaw said he would split the \$6,500 50/50 with them. Ellie said she would get the final invoices done and mailed out tomorrow. 6.) Bob Ramshaw made a motion for check #9999 for the amount of \$9,022.18 we signed on 9/11/25 for Richmond Body Works for Dan's truck getting fixed for the deer damage. Mitch Roecker seconded the motion, motion carried with a 5/0 vote.

**Old Business:** 1.) Pay App #6 2.) Certificate of Substantial Completion 3.) Increased deductibles for trucks 4.) Progress meeting #5 meeting minutes 5.) Punch List Items for the line upgrade 6.) Estimate for Dan's truck 7.) City of Williamsburg meter request 8.) Meter on Labette

**New Business:** 1.) Sensus Lease Renewal 2.) Line Extension on Rock Creek Rd 3.) 2025 Audit Scheduling

**Operator Report:** 1) Ottawa Booster pumped 5 M in September and the well pumped 310 K in September. 2.) We had one leak repair on 1716 Idaho Rd, need to repair/smooth it down & seed. 3.) Took out Hale's meter on Eisenhower Rd. he forfeited last month. 4.) We replaced setter at Hatfields on Delaware Rd. and put a flush at the end of Hatfields. Huddleston's was a  $\frac{3}{4}$ " service line we did not replace the setter since it was smaller than an inch. 5.) Removed valves from abandoned line, except the flush valve on Florida Rd. Milliken tower maintenance was done early not an extra cleaning. 6.) Line extension on Colorado & John Brown Rd is completed with 2 new meters and a flush valve. 7.) Area valves & Booster stations were serviced by Rodney. After he came, the valve at the well went out and he came back out and repaired it at no extra charge. 8.) Ottawa Burn was completed on Monday October 6<sup>th</sup> flushed heavily during the time it was going on and still going to be for a few more weeks. 9.) Panels and posts were picked up from David so we can get them around valves in open pastures with livestock to protect them from getting broken. 10.) New meter reading system with the new tablet we had to get; we got all the kinks worked out we are going to start using the next time we read. If all goes well it will cut down the reading time by about 3 hours. 11.) The new chemical at the south well house seems to be working we bought some BART tests we took 3 different samples on September 30<sup>th</sup> the samples are looking a lot better than the previous ones. Once this tub of chemical runs out, we are switching back to a better version of what we were previously using. 12.) Inventory is going to be done by the end of the month for the year end & the audit. 13.) Working on the license for spraying, going to take the test in Garnett. 14.) Hettinger came back today and did some more seeding by the tiny houses along Old 50; he also met with the owner. 15.) We got Dan's replacement bumper on his truck. 16.) We replaced 4 meters that haven't been used in years, these people called and said they were going to start using them.

**Office Manager Report:** 1) We had 63 delinquent accounts for the month of September and billed out \$714.44 in late fees. 2.) Been getting ready for year end at the end of the month. 3.) Ellie has been going through old tubs of paperwork upstairs and getting rid of stuff that is out of date depending on how many years we need to keep certain paperwork, 4.) Sensus lease is renewed & all names are up to date on all the paperwork. 5.) David Reeves signed the form to get the Audit scheduled for 2025. Bob Ramshaw made a motion to have Acord & Cox to do our Audit for 2025. Buddy Griffin seconded the motion; motion carried with a 5/0 vote. Blake Jorgensen made a suggestion we switch Audit companies for the year 2026. Ellie will call around to other water districts in the area to see who they use. 6.) The line extension going through Harris ground along Old 50 is a go we have all the money for 70% to get the project started. Ellie went ahead and wrote Rafter JK Services a check for 40% of the estimate so he can get materials bought. Ellie also has a line extension agreement for the board to sign & also Rod & Rex for this project. 7.) Ellie got a bill from EMC Insurance today for the umbrella policy we got last month. It will cost \$265.00 on top of the \$1,518.00 since they have to up the auto policy from 500,000 to 1,000,000. Blake Jorgensen asked if any of the board members were covered on insurance, before we go ahead with the umbrella policy. Ellie said she would ask tomorrow.

**Transfer BUC's:** #0130 Cox to Cox  
#9130 Cox to Cox  
#0473 Riggins to Ngaruiya  
#0566 Ramshaw to Guzan

Mitch Roecker made a motion to approve the transfer of the meters, Buddy Griffin seconded the motion, motion carried. With a 5/0 vote.

**New BUC's:** #0942 Gary Bonzo

Buddy Griffin made a motion to approve the purchase of the new meter, Blake Jorgensen seconded the motion, motion carried. With a 5/0 vote.

Forfeited Meters: None.

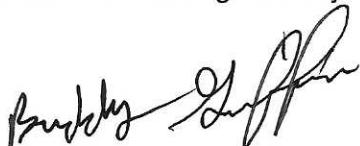
Bills: The following bills were presented to the Board for payment: Bob Ramshaw moved, and Blake Jorgensen seconded the motion to pay the bills. Motion passed with a 5/0 vote.

Electric Bills	3,134.86
Ks Sales Tax	275.17
Blue Cross & Blue Shield	2,893.84
Verizon	220.55
Payroll	9,362.05
Kansas One Call	54.53
Board Compensation	900.00
Kansas Health & Environment Lab	305.00
Ranson Financial Consultants	5,386.74
Rafter JK Services LLC	25,720.00
Lloyd Harold	3,641.00
BG Consultants	268.00
Home Base	49.20
Core & Main	2,138.00
Hettinger Excavation LLC	81,616.50
David Reeves	375.00
B & B Services	3,503.91
Galen & Janet Edgecomb	37.13
Cunningham Sandblasting & Painting	2,100.00
SEK Coop, INC	13.73
Haynes Equipment	374.11
G-Bar-K Equipment	1,600.00
United States Treasury	137.71
MBT & W Sanitation	62.49
Rafter JK Services LLC	7,723.60
Richmond Body Works	9,022.18
Elliot Insurance Group	24,403.00

Study Session will be held on November 6<sup>th</sup> 2025.

The next Regular Board Meeting will be on November 12<sup>th</sup>, 2025.

With no further discussion, Buddy Griffin moved, and Bob Ramshaw seconded the motion to adjourn. Motion passed 5/0. The meeting was adjourned at 9:00 p.m.



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Secretary 11/12/2025