

# **RWD #4 – Franklin County Board Meeting Minutes March 12th, 2025**

Chairman, David Reeves called the meeting to order on March 12th, 2025, at 7:00 p.m. at 1506 Old Highway 50, Williamsburg, KS. Board members present: Bob Ramshaw, Buddy Griffin, Mitch Roecker, Blake Jorgensen, and David Reeves. Employees present: Phil DePriest, Ellie Roecker, Dan Mathias. Patrons Jacob Guyett and Logan & Shelby Horne

**Proof of Meeting:** Ottawa Herald

**Minutes:** Mitch Roecker moved, and Bob Ramshaw seconded the motion to approve the minutes from February 24<sup>th</sup>, Motion passed 5/0.

**Interested Parties:** Logan & Shelby Horne

**Communications:** Logan & Shelby Horne came to the meeting they were wondering what they needed to do to get water to a piece of property they are in the process of buying. They will need to pay for a line extension and a meter. The board members told them once the ground was purchased, we can start the process of getting everything done.

**Old Business:** 1.) Advantage Computer Contract Renewal 2.) square/ CD Accounts. 1099's 3.) Audit Listing for the State 4.) Emerald Service Report 5.) Change Order No. 1 for line project. 6.) Health Insurance 7.) Pre-Construction Conference Meeting Minutes 8.) CD Renewal

**New Business:** 1.) Approval Letter KDHE 2.) Property Appraisal's 3.) KDHE SRF Letter

**Operator Report:** 1) Ottawa Booster pumped 5.5 M in February and the well pumped 0 K in February. 2.) We had no leak repairs this month 3.) We ended up having to tow the pickup to Dale Wiley in Lawrence, the shop we took it to in Ottawa couldn't fix it. 4.) The line is installed at the well and we get it all hooked inside the building it is ready to get turned back on after we run it and get the water tested. 5.) There was a leak at the pit on Florida/Clark Rd. It was a brass fitting that had a crack in it. That got fixed 6.) Also found when we were working on the line at the well that the gland in the quill was leaking, we got that stopped. 7.) Going to double check with the engineers on the line project that we have enough flush valves in the new line when it gets installed.

**Office Manager Report:** 1) We had 75 delinquent accounts as of February 15th. Billed out \$968.68 in late fees. 2.) The letter from KDHE about the SRF Letter we do not need to do anything unless we want to do any more line upgrades in the future. 3.) We have been talking about health insurance; Bob Ramshaw made a motion to have employees pay \$100 each a month towards health insurance and keep the same policy. It will be reviewed from time to time it will start April 1<sup>st</sup> when our plan renews. Buddy Griffin seconded the motion, and the motion passed with a 5/0 vote.

**Transfer BUC's:**      None

**New BUC's:**            #0937 Chase & Ashlee Cook

Buddy Griffin made a motion and Bob Ramshaw seconded, to approve the sale on the meters, motion passed with a 5/0 vote.

**Forfeited Meters:**      None.

**Bills:** The following bills were presented to the Board for payment. Bob Ramshaw moved, and Buddy Griffin seconded the motion to pay the bills. Motion passed with a 5/0 vote.

Electric Bills	2,244.41
Ks Sales Tax	405.00
Blue Cross & Blue Shield	2,893.84
Verizon	181.44
Payroll	9,246.13
BG Consultants	1,036.00
Kansas One Call	94.43
Board Compensation	250.00
Home Base	260.66
Stumbo & Hanson LLP	1,364.05
Olathe Winwater	786.00
Cintas Fire Protection	438.05
National Sign Company	1,129.00
KDHE	20.00
Rafter JK Services LLC	6,000.00

The next regular Board Meeting will be on April 9th, 2025.

With no further discussion, Bob Ramshaw moved, and Blake Jorgensen seconded the motion to adjourn. Motion passed 5/0. The meeting was adjourned at 8:30 p.m.



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Secretary 4/09/2025