

## **RWD #4 – Franklin County Board Meeting Minutes July 9th, 2025**

Chairman, David Reeves called the meeting to order on July 9th, 2025, at 7:00 p.m. at 1506 Old Highway 50, Williamsburg, KS. Board members present: Bob Ramshaw, Buddy Griffin, Mitch Roecker, and David Reeves. Employees present: Phil DePriest, Ellie Roecker, Dan Mathias. Blake Jorgensen was absent. Patron Jacob Guyett was present as well.

**Proof of Meeting:** Ottawa Herald

**Minutes:** Buddy Griffin moved, and Bob Ramshaw seconded the motion to approve the minutes from regular meeting June 11<sup>th</sup> and Study Session July 3<sup>rd</sup>, Motion passed 4/0.

**Interested Parties:** None

**Communications:** Bob Ramshaw made a motion stop using the Ottawa Herald to post meeting notifications, post it on bills, email bills, our website and Facebook page instead. Mitch Roecker seconded the motion. Motion carried with a 4/0 vote.

Bob Ramshaw made a motion to increase the price of meter transfers from 25 dollars to 50 dollars, Buddy Griffin seconded the motion, motion carried with a 4/0 vote.

Bob Ramshaw made the motion to raise comp insurance from \$500,000 to \$1,000,000 and leave Dan's truck at full coverage. Mitch Roecker seconded the motion. Motion carried with a 4/0 vote.

Buddy Griffin made a motion for Ellie to call Elliot insurance to verify if building 1 & 5 is the carport and the storage shed. If it is those 2 buildings, we are going to cancel the insurance on both. Bob Ramshaw seconded the motion; motion carried with a 4/0 vote.

Buddy Griffin made a motion to add cyber insurance to our plan incase we would ever get hacked. Mitch Roecker seconded the motion. Motion carried with a 4/0 vote.

Buddy Griffin made a motion to purchase the extended warranty on the tractor; the board thought the premier 60 month/500-hour warranty would be the best option to go with. Bob Ramshaw seconded the motion. Motion carried with a 4/0 vote.

Buddy Griffin made a motion to approve the 4<sup>th</sup> payment for the amount of \$160,010.88 to Hettinger Excavation for the line project payments once we get the money from the state. Mitch Roecker seconded the motion, motion carried with a 4/0 vote.

**Old Business:** 1.) CD Renewal 2.) Updated emergency water supply plan 3.) Sanitary inspection from KDHE 4.) Sampling Stations 5.) Cunningham Quotes for Chippewa Tower

**New Business:** 1.) EMC Business Auto Premium 2.) Final Plan of operation for line project. 3.) Truck Transmission Bill 4.) Extended warranty quotes for tractor 5.) EMC Insurance Premiums

**Operator Report:** 1) Ottawa Booster pumped 5.4 M in June and the well pumped 505K in June. 2.) We had one leak repair on the main line at Homewood church. 3.) Cunningham is waiting to do Chippewa tower until after the line project is completed, since the tower will be down for a couple weeks. 4.) The new mixer at Milliken tower is not installed yet, hopefully they will be in next week.

**Office Manager Report:** 1) We had 76 delinquent accounts as of June 15th. Billed out \$891.78 in late fees. 2.) Ellie will be gone on July 21<sup>st</sup> for family vacation 3.) Ellie will also leave at 12:00 on August 8<sup>th</sup> 4.) Ellie asked

the board if it would be fine to repaint the drop box, they said that it would be fine. 5.) Haven't heard any updates on the City of Ottawa contract yet.

**Transfer BUC's:**      #0428 Chisam to Bones  
                              #0792 Grove to Caylor  
                              #0318 Macklin to Miller  
                              #0433 Sylvester to Potter

Buddy Griffin made a motion and Mitch Roecker seconded; to approve the transfer on the meters, motion carried 4/0 vote.

**New BUC's:**            None  
**Forfeited Meters:**    None.

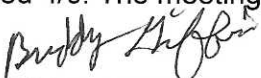
**Bills:** The following bills were presented to the Board for payment: Bob Ramshaw moved, and Buddy Griffin seconded the motion to pay the bills. Motion passed with a 4/0 vote.

Electric Bills	2,164.23
Ks Sales Tax	134.13
Blue Cross & Blue Shield	3,599.98
Verizon	181.45
Payroll	11,870.79
BG Consultants	27,451.63
Kansas One Call	55.86
Board Compensation	1,300.00
Rafter JK Services	1,630.00
Home Base	386.94
MBT & W	62.49
Pitney Bowes	196.98
Core & Main	267.96
Hettinger Excavating LLC	274,113.00
Elliot Insurance	13,739.00
Certified Transmission	5,420.38
Kansas Health & Environmental Laboratory	317.00
D & S Sanitation	250.00
Kan Equip Inc,	3,150.00

**Executive Session:** The board called a 15-minute executive session with employees only at 9:00 p.m. The executive session ended at 9:15 p.m.

The next regular Board Meeting will be on August 13th, 2025.  
Study Session will be held on August 7<sup>th</sup>, 2025.

With no further discussion, Mitch Roecker moved, and Bob Ramshaw seconded the motion to adjourn. Motion passed 4/0. The meeting was adjourned at 9:20 p.m.



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Secretary 8/13/2025