

# **RWD #4 – Franklin County Board Meeting Minutes**

## **February 24th, 2025**

Chairman, David Reeves called the meeting to order on February 24th, 2025, at 7:00 p.m. at 1506 Old Highway 50, Williamsburg, KS. Board members present: Bob Ramshaw, Buddy Griffin, Mitch Roecker, Blake Jorgensen, and David Reeves. Employees present: Phil DePriest, Ellie Roecker, Dan Mathias. Patrons Jacob Guyett and Chuck Clawson were present as well.

**Proof of Meeting:** Ottawa Herald

**Minutes:** Blake Jorgensen moved, and Bob Ramshaw seconded the motion to approve the minutes from January 8<sup>th</sup>, Motion passed 5/0.

**Interested Parties:** 1.) Chuck Clawson

**Communications:** Chuck Clawson came to the meeting held on February 24th. He got a letter on the line project and wanted to know once the new line gets put into place if he can grade some dirt off his driveway off of Old 50. The board members told him once the line gets placed where and the work is completed then he can do so since the old line is going to be abandoned.

**Old Business:** 1.) Weigand Tower. 2.) Engineer Study Increase 3.) Chippewa Service Report

**New Business:** 1.) Advantage computer contract renewal 2.) Square/ CD Acct's 1099's 3.) Audit Listing for the State. 4.) Emerald Service Report 5.) Change Order No. 1 for line project. 6.) Health Insurance 7.) Pre-Construction Conference Meeting Minutes 8.) CD Renewal

**Operator Report:** 1) Ottawa Booster pumped 5.5 M in February and the well pumped 0 K in February. 2.) Phil brought up we should service Weigand Tower every 4 years instead of 2 since we don't use it, and water isn't going up in down in the tower and scratching the inside. 3.) We bought another box of meters to have on hand we were running low. 4.) On Clark & Florida Rd there was a leak where the valves were we got that fixed. 5.) Got new tires on the truck. 6.) Put in more valves on Butler & Colorado Rd. to try and help detect a leak we are looking for. 7.) We had 2 meters that froze and cracked when it got cold both of those were replaced.

**Office Manager Report:** 1) We had 80 delinquent accounts as of January 15th. Billed out \$885.48 in late fees. 2.) Transferred Money from the Checking Account to the Money Market. 3.) Sent letters to everyone affected in the line project to let them know what was going on. 4.) Going to leave sometime Thursday to go pay vehicle tags. 5.) The Pre-Construction conference on Friday went well, they are starting the project March 24<sup>th</sup>, 2025. And we are going to have progress meetings on the second Wednesday each month at 3:00 p.m. at the office until the project is completed. 6.) We have 1 CD up for renewal on March 1<sup>st</sup>. 7.) Bob Ramshaw made a motion to approve and sign Advantage Computer contract for our website and domain listings. Buddy Griffin Seconded the motion, motion carried with a 5/0 vote.

**Transfer BUC's:** #0564 Wenyika to Jackson

Buddy Griffin made a motion and Bob Ramshaw seconded, to approve the transfer on the meters, motion carried 5/0 vote.

**New BUC's:** None

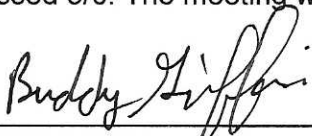
**Forfeited Meters:** None.

**Bills:** The following bills were presented to the Board for payment: Buddy Griffin moved, and Blake Jorgensen seconded the motion to pay the bills. Motion passed with a 5/0 vote.

Electric Bills	2,365.65
Ks Sales Tax	532.00
Blue Cross & Blue Shield	2,893.84
Verizon	181.44
Payroll	10,700.10
BG Consultants	3,416.00
Kansas One Call	62.51
Board Compensation	400.00
Rafter JK Services	2,883.00
Stumbo & Hanson LLP	861.17
Core & Main	4,511.43
Kansas Office of Treasure	8,950.00
Kansas Health & Environmental Labs	305.00
Mission Communications, LLC	1,252.00
D & S Sanitation	250.00
Advantage Computer	410.00
Home Base	7.59
Kansas Office of Treasure	8,950.00

The next regular Board Meeting will be on March 12th, 2025.

With no further discussion, Mitch Roecker moved, and Bob Ramshaw seconded the motion to adjourn. Motion passed 5/0. The meeting was adjourned at 8:10 p.m.



Secretary 3/12/2025.