

# **RWD #4 – Franklin County Board Meeting Minutes August 13th, 2025**

Chairman, David Reeves called the meeting to order on August 13th, 2025, at 7:00 p.m. at 1506 Old Highway 50, Williamsburg, KS. Board members are present: Buddy Griffin, Mitch Roecker, Blake Jorgensen, David Reeves, and Bob Ramshaw. Employees present: Phil DePriest, Ellie Roecker, Dan Mathias. Patrons Jacob Guyett & Logan & Shelbea Horne

## **Proof of Meeting:** Bills, Website, Facebook

**Minutes:** Bob Ramshaw made a motion to approve the minutes from July 9<sup>th</sup> meeting Buddy Griffin seconded the motion; motion carried with a 5/0 vote. Buddy Griffin made a motion to approve August 7<sup>th</sup> meeting with the exception of changing it from executive meeting to study session. Blake Jorgensen seconded the motion; motion carried with a 5/0 vote.

**Interested Parties:** Logan & Shelbea Horne came to the meeting talking about their line extension, they decided on the road crossing and the line to Bob Ramshaws meter they would split it 50/50 and everything from Bob's meter on Logan and Shelbea will pay for.

**Communications:** 1.) Blake Jorgensen made a motion to approve pay app #5, and to pay Hettinger Excavation LLC the amount of \$294,573.62 once we receive the money, Mitch Roecker seconded the motion, motion carried with a 5/0 vote. 2.) Blake Jorgensen made a motion to approve QuickBooks annual price increase of \$70 for QuickBooks desktop, and QuickBooks annual price increase of \$40 for QuickBooks payroll. Mitch Roecker seconded the motion, motion carried with a 5/0 vote. 3.) Buddy Griffin made a motion to purchase \$ 1 million cyber insurance policy through EMC insurance for an annual cost of \$1,664.00 Blake Jorgensen seconded the motion. Motion carried with a 5/0 vote. 4.) Buddy Griffin made a motion to pay KDHE check for interest and service fees for money they have paid us so far for the loan payments. Bob Ramshaw seconded the motion, and the motion carried with a 5/0 vote.

**Old Business:** 1.) EMC Business Auto Premium 2.) Final plan of Operation for line project 3.) Truck Transmission Bill 4.) Extended warranty for tractor 5.) EMC Insurance Premiums.

**New Business:** 1.) Approve Pay App #5 2.) Truck Insurance Bill 3.) City of Ottawa Contract 4.) EMC Insurance Updates 5.) QuickBooks Desktop & Payroll 6.) EMC Insurance Audit Statement 7.) Hawkins Service Report 8.) Cyber Security Quotes.

**Operator Report:** 1) Ottawa Booster pumped 6.6 M in July and the well pumped 899 K in July. 2.) We didn't have any leak repairs in the month of July. 3.) Line project is substantial completion other than 1 flush valve they need to install 4.) Hawkins is coming on August 25<sup>th</sup> to hook up a new chemical in the well we are going to run it for 60 to 90 days with regular testing to see how it's improving. After that we are putting a better chemical to run all the time to help with the iron levels. 4.) City of Ottawa is going to start their annual burn on August 18<sup>th</sup> it will continue for the next 6 to 8 weeks. 5.) We had one new meter install on Iowa Rd. 6.) We also mulched more trees on Old 50. 7.) Cunningham has started to paint Chippewa tower they are going to replace the ladder on the inside and sandblast, re-epoxy the interior once they have completed the outside.

**Office Manager Report:** 1) We had 55 delinquent accounts for the month of July and billed out \$695.63 in late fees. 2.) City of Ottawa contract is updated and signed it is good until 2035. 3.) We need more money in the Money Market account, Blake Jorgensen asked if Patriots bank did a sweep from our Money Market account into

the Checking account, Ellie said she would call and ask. We decided to move 40,000 into the Money Market for now until we get ahold of the bank. 4.) Our quarterly water protection and clean drinking fees form for the state switched it all online now, I linked our checking account to it. It is the same website we use for monthly sales tax and state withholding for payroll. 5.) Final walkthrough for the new line upgrade is going to be August 21<sup>st</sup> at 2:00.

Transfer BUC's: #0036 Johnson to Johnson  
#0278 Sahl to Bowers

Buddy Griffin made a motion to approve the transfer of the meters, Blake Jorgensen seconded the motion, motion carried. With a 5/0 vote.

New BUC's: None

Forfeited Meters: None.

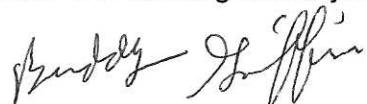
Bills: The following bills were presented to the Board for payment: Mitch Roecker moved, and Buddy Griffin seconded the motion to pay the bills. Motion passed with a 5/0 vote.

Electric Bills	3,068.60
Ks Sales Tax	264.21
Blue Cross & Blue Shield	2,893.84
Verizon	294.30
Payroll	10,661.02
Kansas One Call	61.18
Board Compensation	1,300.00
Hawkins Inc.	229.23
Water Systems Engineering	505.00
Rafter JK Services LLC	3,450.00
BG Consultants	26,187.75
Core & Main	1,401.39
Hettinger Excavation LLC	160,010.88
KDHE	5,853.74
Core & Main Water & Wastewater	1,427.58
Elliot Insurance Group	2,549.00
TT & T Towing	292.50

Study Session will be held on September 4<sup>th</sup>, 2025.

The next Regular Board Meeting will be on September 10<sup>th</sup>, 2025.

With no further discussion, Bob Ramshaw moved, and Mitch Roecker seconded the motion to adjourn. Motion passed 5/0. The meeting was adjourned at 8:30 p.m.



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Secretary 9/10/2025