

# RWD #4 – Franklin County Board Meeting Minutes

## April 9th, 2025

Chairman, David Reeves called the meeting to order on April 9th, 2025, at 7:00 p.m. at 1506 Old Highway 50, Williamsburg, KS. Board members present: Bob Ramshaw, Buddy Griffin, Mitch Roecker, Blake Jorgensen, and David Reeves. Employees present: Phil DePriest, Ellie Roecker, Dan Mathias.

**Proof of Meeting:** Ottawa Herald

**Minutes:** Blake Jorgensen moved, and Bob Ramshaw seconded the motion to approve the minutes from March 12<sup>th</sup>, Motion passed 5/0. Bob Ramshaw moved, and Buddy Griffin seconded the motion to approve the April 3<sup>rd</sup> Meeting, motion passed 5/0.

**Interested Parties:** None

**Communications:** Buddy Griffin made a motion to raise each board member rates per meeting from \$50 to \$100 a meeting. Effective April 1<sup>st</sup>, 2025. Blake Jorgensen seconded the motion, motion carried with a 5/0 vote.

**Old Business:** 1.) Approval Letter KDHE 2.) Property Appraisal's 3.) KDHE SRF Letter

**New Business:** 1.) Advantage Computer Contract Renewal 2.) Employee Evaluations 3.) CD Renewals 4.) Grant Program 2302 5.) Easement Update 6.) House Division

**Operator Report:** 1) Ottawa Booster pumped 4.4 M in March and the well pumped 0 K in March. 2.) We had 1 leak repair the Archdiocese hit the line while drilling for new sign base. 3.) Well is started up we are still testing levels of the orthophosphate, the ammonia tank also got cleaned out. 4.) The truck got repaired they had to get a new fuel pump and pump controller. 5.) New valve set on Florida and Haskell Rd for line extension bore under I-35 in case they hit the old line while it is getting bored no one will be out of water since we put it in. 6.) New meter set on Old 50 7.) Scheckel's line extension is started it should be done tomorrow. 8.) Dan got new tires on his truck 8.) On the new Mission radios, we are going to change 2 a month in all of the towers.

**Office Manager Report:** 1) We had 84 delinquent accounts as of March 15th. Billed out \$1,150.59 in late fees. 2.) I got an email from Windows, windows 10 will be discontinued in October 2025. We currently have Windows 10 pro. The board told Ellie to look into it and see what we needed to do to get it updated. 3.) We decided to make an update on the easements, so they say no plating shrubs/bushes and no building structures or buildings on top of water lines, Bob Ramshaw moved, and Mitch Roecker seconded the motion to approve the easement update, motion carried with a 5/0 vote. 4.) Ellie will be gone for a couple hours on Thursday for an alignment on a vehicle 5.) Updated driver info request from Elliot insurance took Becky's name off and added Ellie's. 6.) Going to enroll in a QuickBooks class in Andover on May 8<sup>th</sup> class is from 9-4 and it costs \$99. 7.) Mitch Roecker moved to approve the Jayhawk contract for our billing and software Bob Ramshaw seconded the motion, motion carried with a 5/0 vote. 8.) Ellie asked the board about a meter approval, Buddy Griffin made a motion to approve Yate's water meter Mitch Roecker seconded the motion, motion carried with a 5/0 vote. 9.) The board told Ellie about the potential housing division to give the housing development out engineers number/ email to talk about line upgrade and meters.

**Executive Session:** The Board Members went into the executive session at 8:15 and came back at 8:45 to talk to the employees about raises.

The board members gave yearly raises out, Buddy Griffin made a motion to raise Phillip .75 cents for \$27.00 an hour, Dan .60 cents to \$21.35 an hour and Ellie .60 cents to \$18.20 an hour. Effective April 1<sup>st</sup>, 2025. Blake Jorgensen seconded the motion, motion carried with a 5/0 vote.

**Transfer BUC's:** #0260 Crawford to Vaughan  
#0836 Phillips 66 Pipeline to Kochenower  
##0098 Riley to Westerman

Buddy Griffin made a motion and Mitch Roecker seconded, to approve the transfer on the meters, motion carried 5/0 vote.

**New BUC's:** None

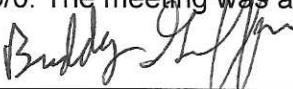
**Forfeited Meters:** None.

**Bills:** The following bills were presented to the Board for payment: Buddy Griffin moved, and Bob Ramshaw seconded the motion to pay the bills. Motion passed with a 5/0 vote.

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|----------------------------|-----------|
| Electric Bills             | 1,783.04  |
| Ks Sales Tax               | 504.00    |
| Blue Cross & Blue Shield   | 3,599.98  |
| Verizon                    | 181.47    |
| Payroll                    | 10,399.13 |
| BG Consultants             | 8,990.25  |
| Kansas One Call            | 59.85     |
| Board Compensation         | 400.00    |
| Rafter JK Services         | 4,887.40  |
| Home Base                  | 73.61     |
| Olathe Winwater            | 690.00    |
| Advantage Computer         | 2,823.00  |
| Haynes Equipment           | 715.53    |
| MBT & W                    | 62.49     |
| Dan Mathias                | 43.06     |
| KDOR-Misc. Tax Section     | 81.65     |
| B & B Servies              | 773.33    |
| Water Systems Engineering  | 180.00    |
| Mission Communications LLC | 3,753.40  |
| TT & T Towing              | 358.80    |
| Pitney Bowes               | 196.98    |

The next regular Board Meeting will be on May 14th, 2025.

With no further discussion, Buddy Griffin moved, and Mitch Roecker seconded the motion to adjourn. Motion passed 5/0. The meeting was adjourned at 8:30 p.m.



Secretary 5/14/2025