

# RWD #4 – Franklin County Board Meeting Minutes January 14th, 2026

Vice Chairman, Bob Ramshaw called the meeting to order on January 14th, 2026, at 7:00 p.m. at 1506 Old Highway 50, Williamsburg, KS. Board members are present: Buddy Griffin, Mitch Roecker, Blake Jorgensen, and Bob Ramshaw. Employees present: Phil DePriest, Ellie Roecker, Dan Mathias. Patrons Jacob Guyett, Lloyd McClure & Brian Scott from Acord & Cox. David Reeves was absent.

**Proof of Meeting:** Bills, Website, Facebook

**Minutes:** Blake Jorgensen moved, and Mitch Roecker seconded the motion to approve the Study Session minutes from January 8<sup>th</sup> 2026. Motion passed 4/0. Blake Jorgensen Moved, and Mitch Roekcer seconded the motion to approve regular meeting held on December 10<sup>th</sup>, 2025. Motion passed 4/0.

**Interested Parties:** 1.) Brian Scott 2.) Lloyd McClure

**Communications:** 1.) Brian Scott from Acord & Cox came to present the Letter to the board & Annual Audit for the 2024-2025 Fiscal Year to everyone that was present. Blake Jorgensen asked about the Debt Service Coverage Ratio and how it's calculated, he asked if the numbers were figured into the current fiscal year or the next fiscal year. Brian said he would talk to KDHE and ask if they want us to use last year's payments or this coming up years and get back with us. 2.) The board decided on the Archdiocese ACH form and also for Everygy to have them either keep mailing us checks, pay online or set them up on our ACH, instead of having to keep track of our Checking account for their payments, since nobody else in the district does this.

**Old Business:** 1.) Audit Draft 2.) Property Tax Statements 3.) Upgrade Website?

**New Business:** 1.) Archdiocese ACH Form 2.) KDHE Semi Annual Payment.

**Operator Report:** 1) Ottawa Booster pumped 4.3 M in December and the well pumped 933K in December. 2.) We installed 1 new meter at 2 Wheatland Drive this past month. 3.) Mission System: we still have 4 radios that need to be changed, they are fine until they break down or shut the old system down. 4.) Viking has been contacted & we signed a proposal and sent it off to them to get Milliken tower inspected, Phil is going to call them again and see if they have a time in mind to inspect it with the ROV. 5.) Mapping is just about re-done, the guy working on it said he is waiting on google maps to update for 2025 so he can mark out the new line upgrade that took place in 2025. 6.) Dan is working with Bob Caylor to clear lines along I-35 7.) Water use report information is ready to be reported to the State of Kansas. 8.) Phil Called KRWA about the valve exercising since we had a handful of valves that were tight, they said they only do 3 i3-inchlve's or bigger. 9.) Dan has been working on the valves that have been tight, he is also working on the flushing program more and the chlorine levels down south have been improving a lot since last year.

**Office Manager Report:** 1) We had 84 delinquent accounts for the month of December and billed out \$779.07 in late fees. 2.) Engineers sent a email they are increasing engineer studies from \$267 to \$276 3.) Ellie got W-2's filed this week still needs to file 1099's 4.) New website is done, it's super easy to use and make changes & uploads. I am currently working with them to get the old URL Link transferred from the old website to the new one. 5.) Everything is ready for the annual meeting tomorrow. Todd Luckman from Stumbo & Hansen LLP will be at the meeting. 6.) We will no longer be receiving pledged securities from Patriots they said we will start receiving them from the Kansas State Treasure this is statewide; the bank will send an email for signatures

when they get it set up. 7.) I have moved more money from the Money Market to the Checking since we have the 1<sup>st</sup> payment for the new line upgrade this month.

**Transfer BUC's:** #0571 Carr to Collins

Buddy Griffin made a motion to approve the transfer of the meters, Mitch Roekcer seconded the motion, motion carried. With a 4/0 vote.

**New BUC's:** None

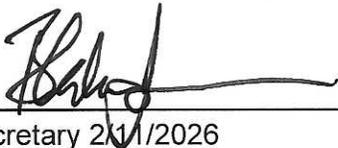
**Forfeited Meters:** #0663 Robert Caylor  
#0277 Robert Caylor

**Bills:** The following bills were presented to the Board for payment: Blake Jorgensen moved, and Mitch Roecker seconded the motion to pay the bills. Motion passed with a 4/0 vote.

Electric Bills	1,234.40
Ks Sales Tax	293.42
Blue Cross & Blue Shield	2,893.84
Verizon	220.64
Payroll	9,515.72
Kansas One Call	29.26
Board Compensation	1,000.00
Kansas Health & Environment Lab	305.00
Rafter JK Services LLC	1,235.00
BG Consultants	268.00
Core & Main	2,864.80
Cunningham Sandblasting & Painting	2,800.00
SEK Coop, INC	214.83
MBT & W Sanitation	62.49
Advantage Computer	72.50
Pitney Bowes	196.98
Richard Jensen	51.25
Hawkins	568.55
Immense Impact	1,054.00
KDHE	67,071.84
KRWA	940.00

Annual Meeting January 15<sup>th</sup>, 2026. Study Session February 5<sup>th</sup>, 2026. The next regular meeting will be February 11<sup>th</sup>, 2026.

With no further discussion, Buddy Griffin moved, and Mitch Roekcer seconded the motion to adjourn. Motion passed 4/0. The meeting was adjourned at 8:46 p.m.



Secretary 2/11/2026