

# RWD #4 – Franklin County Board Meeting Minutes

May 8th, 2024

Chairman, David Reeves called the meeting to order on May 8th, 2024, at 7:00 p.m. at 1506 Old Highway 50, Williamsburg, KS. Board members present: Bob Ramshaw, Buddy Griffin, Mitch Roecker, Blake Jorgensen, and David Reeves. Employees present: Phil DePriest, Ellie Roecker, Dan Mathias. And Jacob Guyett was present as well.

**Proof of Meeting:** Ottawa Herald

**Minutes:** Bob Ramshaw moved, and Blake Jorgensen seconded the motion to approve the minutes from April 10th. Motion passed 5/0.

**Interested Parties:** None

**Communications:** None

**Old Business:** 1.) Notice of Intent (From BG) 2.) Dividend Check from EMC 3.) Supplementary conditions liability limits 4.) Employee Evaluation 5.) Grant Program Update 6.) Water Distribution and rehabilitation 7.) Pickup.

**New Business:** 1.) CCR Report 2.) PTO Time 3.) CD Renewal

**Operator Report:** 1) Ottawa Booster pumped 4.728 M in April and the well pumped 698K in April. 2.) We had 0 leak repairs. 3.) Replaced 3 setters: 1 leaking, 1 no pressure regulator, 1 pcv in setter. 4.) we replaced 1 valve Indiana/John Brown 4" going east, would not turn. 5.) Emerald and Chippewa tower maintenance is done. 6.) Ordered a spare VFD for Homewood booster 7.) 2300rd line- waiting for easement still. 8.) Lloyd Hearold reprogrammed the well house 9.) Bought a sprayer for the tractor for \$650.00.

**Office Manager Report:** 1) We had 78 delinquent accounts as of April 15th. Billed out \$888.00 in late fees. 2.) We have 2 CD Renewals coming up in May, Ellie is going to call around and see who has the best rates. So far Patriots has the best rates. 3.) Ellie is going to add the new PTO time change into the Employee handbook. 4.) Ellie is also going to be gone for a couple hours to go up to Lawrence to get Social Security card changed and her license, also going to call the county and get name updated on county website for employees.

**Other Old Business:** 1.) Buddy Griffin made a motion that we proceed with option 1 on the new line project for now (Florida & Jackson Rd to Old 50) until we get the bond paid off a little bit more, then continue with the rest of the project in the future. Bob Ramshaw seconded the motion, motion carried with a 5/0 vote. 2.) Buddy Griffin made a motion that we accept the offer for \$7,000.00 for the sale of the old work pickup truck Blake Jorgensen seconded the motion, motion carried with a 5/0 vote. 3.) Mitch Roecker made a motion to approve 240 hours maximum on PTO time, if it is not taken after 240 hours, then the employee loses time accrued after 240 hours. Buddy Griffin seconded the motion, motion carried with a 5/0 vote.

**Transfer BUC's:** #0607 Coopman to Bernhardt

Buddy Griffin made a motion and Bob Ramshaw seconded, to approve the transfer on the meters, motion carried with a 5/0 vote.

**New BUC's:** None

**Forfeited Meters:** None.

**Bills:** The following bills were presented to the Board for payment: Bob Ramshaw moved, and Mitch Roecker seconded the motion to pay the bills. Motion passed with a 5/0 vote.

Electric Bills	1,896.15
Ks Sales Tax	473.00
Blue Cross & Blue Shield	2,805.43
Verizon	171.38
Payroll	11,079.73
BG Consultants	2,000.00
Kansas One Call	153.60
Board Compensation	250.00
360 Document Solutions	110.95
Advantage Computer	2,810.50
Rafter JK Services	3,500.50
Ray Belt	650.00
KRAW	75.00
Core & Main	18,326.63
D & S Sanitation	250.00
Olathe Winwater	7,638.00
Lloyd Hearold	1,163.10

The next regular Board Meeting will be on June 12th, 2024.

With no further discussion, Bob Ramshaw moved, and Mitch Roecker seconded the motion to adjourn. Motion passed 5/0. The meeting was adjourned at 8:30 p.m.

  
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Secretary 6/12/2024